

POLICY TITLE	ANDRA Rules Proposal and Submission Procedure
PURPOSE	Facilitate the Amendment of Rules for ANDRA Drag Racing
INTRODUCED	August 2020
REVIEWED	
REVIEW FREQUENCY	Six Monthly
RESPONSIBLE	ANDRA Technical

OVERVIEW

ANDRA publishes rules and regulations for drag racing in Australia regularly, with a printed rulebook usually issued and released annually. Throughout the year general proposals may be submitted, as well as proposed changes to existing rules and regulations may also be submitted to ANDRA with these all being actioned by the Technical Officer, the National Rules Committee (NRC) and the Operations Committee (Ops). All proposals must be submitted to the ANDRA Technical Officer for review. These proposals will be accepted from any ANDRA Associate Member, Member or Licence holder. Division Councils may also submit rules proposals.

The ANDRA rulebook is nominally issued and effective from 1st July every year.

- Rule proposal opportunity 1 is open from 1st August to 30th November.
 - with all proposals processed before 31st December.
- Rule proposal opportunity 2 is open from 1st December to 31st March.
 - with all proposals processed before 30th April.

The rule proposal must be complete, in typed format, or presented in legible handwriting using the Rule Submissions Template, and emailed to technical@andra.com.au

A lodgement fee of **\$25.00 (incl. GST)** must be received no later than 14 days after the proposal has been submitted. Failure of payment may result in postponement and/or rejection of the rule proposal.

The rule proposal must:

- Clearly state the full name of the author.
- Details if any, of their involvement in drag racing.
- The proposed new rule or proposed amendments to an existing rule.
- Reason why the rule or the amendment should be considered.

When providing reasons and other material supporting a rule proposal the author must directly address the following factors wherever possible:

- How does the change protect the participants and spectators?
- How is the change a positive step for the sport?
- What is the positive impact of the change on other classes and brackets?
- How does the change ensure increased opportunity for even competition?
- Describe how the change is practical and enforceable.
- Describe how the cost of complying with the change is reasonable for competitors.

ANDRA's strategic intent with the rules change process is that it will not cause an unrealistic or unneeded increase in costs to the competitor. Where a submission is deemed not to meet the criteria, the submission may be returned to the author, with a brief notification of the reason/s.

Rule Submissions are separated into two phases:

1. Rules Submissions Phase.
2. Rule Approvals Phase.

RULES SUBMISSION PHASE

Submission Intake

All rule proposals must be lodged by close of business on the following dates:

- Rule proposal opportunity 1 – 30th November.
- Rule proposal opportunity 2 – 31st March.

Rule proposals are processed and actioned in the following time frames:

- Rule proposal opportunity 1 – 1st to 31st December.
- Rule proposal opportunity 2 – 1st to 30th April.

All rule proposals are vetted by the Technical Officer for compliance with the criteria, content, and are assessed for their impact on the operations of ANDRA and on all classes.

Non-compliant rule proposals may be returned to the author for correction where time permits. Any author not wishing to correct their rule proposal to the satisfaction of this procedure will forfeit any payments and the rule proposal will be withdrawn from consideration.

Publishing of Submissions

All rule proposals accepted for intake will be collated and published on the ANDRA website www.andra.com.au under TECHNICAL – RULES – RULE SUBMISSIONS as well as being forwarded to all division NRC (National Rules Committee) delegates and Division Directors for consideration and discussion during their December and April meetings respectively.

Feedback on Submissions

Any parties wishing to provide feedback on any rule proposals must do so through their Divisional Council or technical@andra.com.au. Any feedback provided directly to ANDRA Technical will be distributed to the NRC and Operations (Ops) delegates for discussion at the next available Divisional Council meeting.

Rule proposals will be discussed at Divisional Council meetings. ANDRA Divisional Councils may seek advice from ANDRA members, experts, organisations and Divisional Delegates from within their Division.

All feedback is to be provided via the NRC or Division Director to the ANDRA Technical Officer within 5 working days of their meetings and discussions. Feedback after this time period from Divisions will not be accepted.

RULES APPROVAL PHASE

National Rules Committee (NRC)

The NRC group is made up of one delegate from each Division and one ANDRA Member Track Representative, and the ANDRA Technical Officer (non-voting) who may also act as Chairperson/ Facilitator. The NRC will meet early in the month (December and April) to discuss and accept or accept after rework or reject any rule proposals under consideration. All voting on rules is conducted by the members of the NRC with ANDRA employees remaining impartial to the vote process. Outcomes of the NRC meeting will not be disclosed to anyone other than Division Directors.

Operations Committee (Ops)

The Operations Committee (Ops) is made up of Division Directors from each Division with one of the Directors nominated as Chairperson, if no Chairperson is elected or available, the ANDRA CEO will provide Chair, with the intent not to vote unless the vote is split and will vote based on maintaining the status quo only. All voting on rules is conducted by the Ops delegates with the Chairperson also taking part in the vote process.

The Ops group will meet around the end of the month (December and April) to discuss and accept or accept after rework or reject any rule proposals under consideration. All voting on rules is conducted by the members of Ops with the ANDRA CEO and ANDRA Technical Officer remaining impartial to the vote process. Outcomes of the Ops meeting will not be disclosed to anyone outside of the group.

Publishing of Approved Rules

When all rule proposals have been either approved or rejected by the Operations Committee (OPS), the approved proposals will be published on the ANDRA website www.andra.com.au under TECHNICAL – RULES – RULE SUBMISSIONS and forwarded to all Division NRC delegates and Division Directors. Authors of rule proposals will be advised of the outcome of their submission/s at this time.

All approved submissions will be incorporated in the Rulebook either as on-line page updates or added into the printed rulebook.

RULE SUBMISSION TEMPLATE

Rule Proposal Title

Author Name and Membership Number

Postal Address

Email Address

Phone Number

Rulebook Reference

What is the intent of this Rule Proposal?

Proposed Amendment

Classes Effected

How does, or can, this rule proposal protect participants and spectators?

How is this rule proposal a positive step for ANDRA Drag Racing?

What is the positive impact of the rule proposal on other Classes and Brackets?

How does the rule proposal ensure increased opportunity for even competition?

Describe how the rule proposal is practical and enforcable.

Describe how the cost of complying with the rule proposal is reasonable for competitors.

RULE PROPOSAL PAYMENT

Author Name Phone Number

RULE PROPOSAL FEE \$25.00 (Inc GST)

PAYMENT OPTIONS

CREDIT CARD DETAILS ** please note all credit card transactions over \$135 will incur an additional \$2 (inc GST) surcharge**
Mastercard Visa Card No.
Expiry Date CVV

ELECTRONIC TRANSFER:
BSB NO: 015 257 ACC NO: 2767 36975
ACC NAME: AUSTRALIAN NATIONAL DRAG RACING ASSOCIATION LTD please use surname or ANDRA licence/ member number as description.

Post to: ANDRA at 11 McInnes Street Ridleyton SA 5008 OR Email to: technical@andra.com.au OR fax to: 08 8271 6988

OR SMS to: 0437 933 745 (SMS ONLY)

ACN 149 309 151

Tax Invoice required? - Yes No

Direct Inquiries to technical@andra.com.au or 08 8271 5355