

ANDRA Code of Conduct

POLICY TITLE:	ANDRA Code of Conduct
PURPOSE:	Standardise Behavioural Expectations
INTRODUCED:	August 2013
REVIEWED:	August 2018
REVIEW FREQUENCY:	Annually
RESPONSIBLE:	ANDRA

Overview

To ensure all participants, staff members, office bearers and stakeholders at any ANDRA sanctioned event or venue act within the best interests of ANDRA Ltd., the sport of drag racing and its image at all times.

This code of conduct binds all stakeholders, participants and staff within ANDRA Drag Racing

Standards

This code of conduct contains the Australian National Drag Racing (**ANDRA**) guidelines and expectations concerning the behaviour and conduct of our employees, officials, members, participants and other persons under our direction or representing us ("**Stakeholders**") at any time or in any place including, without limitation:

- (a) At ANDRA motor sport or other events such as social or sponsorship events ("**Events**");
- (b) While travelling to or from those places; and
- (c) At all other times at which Stakeholders are wearing ANDRA or ANDRA team apparel or uniforms, whether compulsorily or by choice.

This Code of Conduct, as amended from time to time, binds all Stakeholders.

Where this Code of Conduct refers to laws, legal procedures or documents or rules or directions of persons or bodies other than ANDRA, it is the Representative's duty and obligation to apprise him or herself of those laws, procedures, rules and directions as they may be in force from time to time.

Stakeholders are required to act in accordance with the following:

Professionalism

- (i) Acknowledge that ANDRA carries on the business of providing fair, safe and socially responsible motor sport, an activity which is, therefore, vulnerable if its media, public or professional image is tarnished in any way.
- (ii) Act professionally and represent ANDRA in a professional manner at all times.
- (iii) Stakeholders must not publicly do or say (or omit to do or say) anything which is (or may be construed as) detrimental, prejudicial, offensive or unfavourable to ANDRA sponsors (or persons or entities related to our sponsors legally or professionally), or which might generate unfavourable or undesirable criticism of them or of any of their products, services or personnel.

Good sportsmanship

Acknowledge that part of the activity is in the highly publicised and visible activity of motor sport and must behave towards others in a sportsmanlike manner. Ensure the spirit of competition is always maintained. Be respectful and co-operative in the interpretation and application of rules.

Honesty

Stakeholders must not behave in a manner that exhibits bias or commit any premeditated breach of the law or privately imposed rules or regulations. Be honest, respectful, fair and courteous in all dealings.

Compliance to the law

Stakeholders must comply with all laws, statutes, rules, codes of practice, regulations, sub-regulations or by-laws, in force from time to time, whether relating to ANDRA, motor sport in general or any applicable other matter.

Consideration of ANDRA, event organisers and key stakeholders

Stakeholders must recognise the authority of, and comply with the rules, regulations, determinations, resolutions, directions or orders from time to time in force or made of all organisations and professional bodies which control motor sport or any other aspect of the sport from time to time, in particular, but not limited to, safety and disciplinary matters.

Compliance to venue rules

Representatives must observe and perform the terms and conditions of any lease, license, entry ticket or other agreement in force for any venue used for any event and comply with any applicable rules or regulations affecting the use of the venue or any instructions including Stewards of the meeting instructions, or requests made by or on behalf of the owner, lessee or licensee of the venue.

Compliance to health, safety and other issues

Stakeholders comply with the ANDRA Workplace Health and Safety Policy, all laws and legal procedures and all manuals and lawful directions issued by ANDRA from time to time, particularly concerning health and safety.

Respect of intellectual property

Without limiting their obligations, Stakeholders must not do (or omit to do) or be involved in the doing (or omission) of any act or thing by which intellectual property rights owned by ANDRA may be lost or detrimentally affected. In addition, Stakeholders shall not release documents or other information acquired during their duties without the authorisation of ANDRA.

Exercise common sense

Stakeholders must recognise that the conduct by them on behalf of ANDRA, including, without limitation, motor sport events, is by its nature hazardous and must, therefore, exercise common sense at all times. Treat all participants in your sport as you would like to be treated yourself.

You are an ambassador of the sport set a good example at all times

Penalties

Any breach of the aforementioned code, in addition to any other offences as referred to in the ANDRA Rulebook, ANDRA Constitution or approved supplementary regulations may result in tribunal action. Penalties incurred may include monetary fines or a suspension of competition privileges or any other action as seen fit by the ANDRA LTD.